



2016-17 POLICIES & INFORMATION

REGISTRATION

- Class registration is accepted on a first-come, first-served basis. Current students are given priority in enrollment by having the opportunity to register at the Early Registration on June 21, 2016, 5:00-8:00 pm at the Dance Center. Online registration will open on June 22, 2016 for all students.
- A placement audition at Summer Intensives is required for registration in Company classes and Pointe.
- A registration form must be completed for each student. The registration fee is due with your completed registration form and is non-refundable. Registration fee: Returning Students- \$20.00 per family & New Students- \$30.00 per family.

TUITION

- Similar to previous years, tuition is based on a minimum of 32 classes which may include extra rehearsals and performances. **The total tuition amount will be divided among 8 equal payments.** The first payment is due before classes begin on September 8, 2016. The remaining 7 payments are due by the 10th of each month, October 2016 through April 2017. There will be no tuition payment due in May 2017.
- The family discount is \$2.00/mo. per student from the same family. The fourth dancer from the same family and all male dancers will receive a 50% discount.
- There are no refunds for lessons missed by a student, scheduled vacation dates or lessons cancelled due to inclement weather. Students are encouraged and welcome to attend a similar-level class as a make-up lesson.
- Written notice of intent to discontinue lessons must be submitted, and you will be responsible for full tuition payment of the last month of attendance.
- We offer automatic monthly tuition withdrawal from bank checking accounts-- form available at the front desk.
- We accept checks, cash, and all major credit card payments except American Express.

CLASS OBSERVATION

- Parents & guests of dancers who are in preschool through 3rd grade classes are invited to watch classes in the studio room during scheduled observation times. These observations will be held the first lessons of November, February, and April.
- We ask that parents remain in the waiting areas during non-observation times, and you are not required to stay in the building during class.
- Young siblings need to be supervised by an adult.

COMMUNICATION

Our primary form of communication with parents and guardians is via email. Information and reminders will be emailed to all families. If you do not have email access, please check at the front desk and emails will be printed off for you. There will also be periodic email updates from instructors to parents regarding general progress in each of their classes. Please contact the office if you have specific issues or questions for an instructor regarding your child. *Instructors are not to be contacted by parents or students through their personal email or phone.*

DANCE ATTIRE

Ballet Classes: Black leotard, ballet pink footed tights, pink ballet shoes and hair in bun

Combination Ballet/Tap Classes: Any color of leotard, footed tights, optional skirt, pink ballet and tan tap shoes

Jazz, Musical Theater: Black leotard, pink or tan tights, optional shorts, tan jazz shoes

Lyrical, Contemporary: Black leotard, pink or tan tights, optional shorts, tan half-sole shoes

Tap: Black leotard, pink or tan tights, optional shorts, tan buckle tap shoes (black oxford tap for Companies)

Hip Hop: Comfortable clothes (not jeans) and clean sneakers

Kick Team: Black leotard, pink or tan tights, optional shorts, black jazz shoes

- Shoes, tights & leotards may be purchased from the Dance Center throughout the year.
- Long hair should be secured away from the face.
- No baggy clothing or visible undergarments. Instructors need to see body lines for corrections.



VACATION DATES

Classes will not be held during the following scheduled vacation dates:

Halloween: 10/31/16
Thanksgiving: 11/23/16 through 11/26/16
Winter Break: 12/22/16 through 1/02/17
Spring Break: 3/25/17 through 3/31/17

RECITAL

Our recital performances provide an excellent opportunity for students to enhance their dance experience with a stage performance. Younger students will dance in one performance, and other students will dance in two or more recitals.

The five recital shows are tentatively scheduled for May 11, 12, 13, 2017 at Eastview High School in Apple Valley, pending confirmation from District 196.

Tickets:

- All seating is reserved and prices are \$15.00 for children and adults.
- Ticket order forms need to be turned in by April 19, 2017. Orders will be given sequential numbers. A number will be drawn as the starting number for orders. (For example: #120 is drawn- the first order to be filled is #120 and the last order to be filled is #119).
- We are hopeful that all families will receive the number of tickets requested, and that we will not have to place a maximum limit for orders. However, we will not know for sure until we have counted the seating request totals for each recital performance before filling the orders.

Costumes (Young Children and Main Dance Divisions):

- Costume cost: \$75.00.
- Preschool through 1st grade students will purchase one costume to be worn for both Tap and Ballet dances, and 2nd & 3rd grade students will wear the same costume for Jazz and Tap dances.
- **Costume charges are entered in all students' accounts on November 1, 2016 and the total amount for costumes is due by November 15, 2016.**
- ***You must submit a written notification to the office before November 1, 2016 if your child will NOT be dancing in the recital and you do not want a costume order to be placed for your child.***
- Costumes are non-refundable or returnable.
- Costumes do not arrive tailor-made and there may be some alterations or assembly to ensure proper fit. These alterations will be the responsibility of parents / guardians.

Recital Shirts:

Recital shirts will be available for ordering at a cost of \$18.00. Dancers are encouraged to wear the recital shirt for the recital finale; however, dancers are not required to purchase the shirt. Those who do not wish to purchase it may wear a t-shirt that is similar in color.

Recital DVD's:

DVD's of our recital will be available for purchase at a cost of \$45.00. They are ready for pick-up at our Early Registration in June.